



A Community of Faith, Tradition and Excellence

February 8, 2018

Dear Parents,

Attached to this email you will find several documents related to re-registering your child(ren) for the 2018-2019 school year. As part of our accreditation process, we strive for constant improvement and the registration process is one area we have tried to streamline for you. We are one of only two schools in the diocese who are automating this process for your convenience. Attached is a word document that you may type to complete. Once final, simply sign it electronically and email it back to the school office at stmarys1@nycap.rr.com. We will then simply apply your registration fee to your current FACTS tuition account. Again, this year, \$150 of that fee will be refunded in the form of a tuition credit in September when your child(ren) begin the school year with us. If you would prefer to complete the documents by pen, a printable copy is attached as well, and you may return that with your registration check. As always, if the registration fee creates a significant financial hardship for your family, please contact Mrs. Rushkoski to discuss the situation.

Much time and effort were devoted to constructing a budget plan that again allowed us to maintain the third lowest tuition of the 18 Catholic Schools in the diocese, a fact we're proud of. As you can see on the attached tuition schedule, we continue to offer significant discounts for families with multiple children. As you complete this registration packet, please remember that currently enrolled families are eligible to apply for tuition assistance. Families who want to be considered for any form of assistance must apply through FACTS online at www.factstuitionaid.com. Information regarding these scholarship programs is enclosed. Please remember, we offer a 15% discount is offered to pre-k families with older siblings in the school.

Open Registration for new families is scheduled for March 1, 2018. **It is our hope that all currently enrolled families will return their child's registration by February 19, 2018.** Please complete the form entirely; we do not retain these forms from year to year. Once open registration begins, we can no longer guarantee a spot for your child. Therefore, it is imperative that this registration material be returned by that date.

As always feel free to contact us with any questions you may have on the enclosed material. We welcome your thoughts on all matters related to your child's education and are interested in your feedback.

Sincerely in Christ,

Fr. David J. Kelley, OSA
Pastor

Mrs. Mary H. Rushkoski
Principal

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